The Work Unit Numbering System

Office of Research Administration
Naval Medical Research Center
Forest Glen, MD

The following pages are a brief explanati
concept of work unit numbers, their con
parts, and the principles by which the nu
system is designed.

The Work Unit Numbering System
A Pictorial Explanation

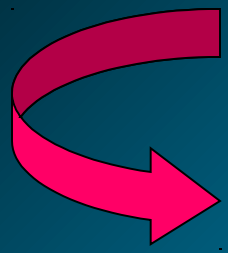
The following is an example of a full work un

603706.00096.133.A00

The full work unit number is used to designate re
project directions and information related to fun
and local institutional identification.

The following pages explain each part of a full wo
number using the above example.

Program Element:

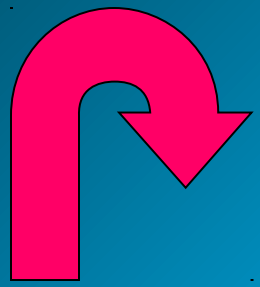


603706.00096.133.A0

This number designates the level of research
Program 6 (RDT&E): basic, advanced, transit
to advanced development etc.

For specific extramural awards, this may be a
specific award or “grant” number.

Project Number:



603706.00096.133.A00

This number is an agency designation for t
research division under which the work uni
missioned. In Army funded work units, the
Number is a general code for ID or BD effo

Task Number:

603706.00096.133.A0078

This number designates the specific researcl which the scientific effort is meant to suppor funded work units, the Task Number is repla by a letter code specific to the STO/STEP Arm plan.

Local Control Number:

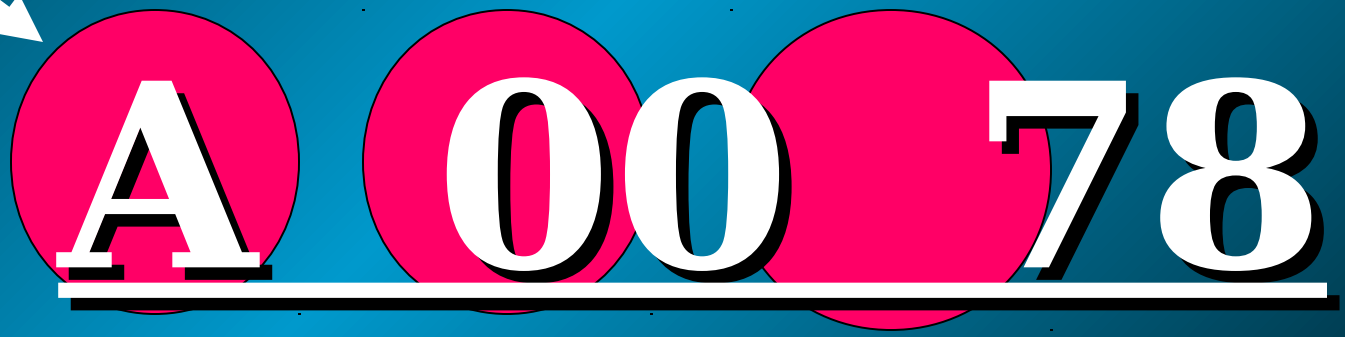
603706.00096.133.A0078

The final digits are a local laboratory identif
by Command research administration perso
The initial letter identifies the lab (e.g. A =
D = NAMRU2), the second two digits identif
year start date, and the final digits are an ar
listing for all projects received in that year.

Local Control Number Ex

Lab ID:

Fiscal Year of Start Dat



Project Number Assigned in given FY.

Important Note

While local custom may lead us to refer to work uni
the local control number (the last digits), providing
local control number alone on official documentatio
satisfy the need when the full work unit number is r
Careful attention to this distinction avoids incorrec
routing, approvals and administration of materials f
units and their scientific progress.